



Judge's Certification for Credit

Please read: The Texas Center for the Judiciary receives nightly updates from the State Bar of Texas for continuing education. If you have recently reported continuing education hours to the State Bar, your continuing judicial education hours should reflect your attendance within 24 hours. If you aren't sure if you received credit, please check your profile at <https://www.yourhonor.com/myprofile/transcripts>.

Use this form to apply for:

- 1) Continuing judicial education (CJE) credit provided by an organization on the Approved Provider List (Rule 2 of the Rules of Judicial Education) that does not have an MCLE number provided by the State Bar of Texas; or
- 2) CJE credit provided by an organization not on the Approved Provider List (Rule 2 of the Rules of Judicial Education); and/or
- 3) Family Violence hours from non-Texas Center programs.

Instructions

- You may submit this form by fax, email or mail to:
Texas Center for the Judiciary
ATTN: Registrar
1210 San Antonio, Suite 800
Austin, TX 78701
Fax: (512) 469-7664
E-mail: registrar@yourhonor.com
- You must attach a copy of the agenda that includes session times and course descriptions. Please be advised that requests for credit from non-approved providers and Family Violence hours must be evaluated by the Education Committee of the Court of Criminal Appeals. This process can take up to 60 days. For all other requests, please allow 30 days for processing. Please check your transcript to verify that hours have been accepted. You will NOT receive notification.
- **For Family Violence Requests ONLY:** You must indicate which sessions include Family Violence hours and how many hours are requested. All Family Violence requests must be accompanied by course descriptions. You may attach additional pages if necessary.

Questions? Concerns? Please contact the Registrar at (512) 482-8986, toll free (888) 785-8986 or registrar@yourhonor.com.

Title of Educational Activity: _____

Date and Location: _____

Course Sponsor: _____

State Bar MCLE Course Number (9 digits), if available: _____

I, _____, certify that I attended the above listed activity and was present at the courses of instruction for which I am claiming judicial education credit. I make this certification for the purpose of receiving credit for _____ hours of judicial education and _____ hours of Family Violence credit. I represent and declare all of the above statements are true and correct to the best of my knowledge.

Signature: _____

Date: _____

Court Name/City: _____

State Bar Card Number: _____

ATTENTION: If you are requesting credit for CJE from non-approved providers OR Family Violence credit: You must attach a copy of the program agenda (should include session times) with this request. Family Violence requests must indicate which sessions include Family Violence hours, how many hours are requested, and a course description. Requests that do not include this information cannot be evaluated for credit.

Request for Family Violence Credit

You may use this page to submit requests for Family Violence or you may indicate the following on the program agenda.

Session Title: _____

Course Description: _____

Family Violence Hours Requested: _____

Session Title: _____

Course Description: _____

Family Violence Hours Requested: _____

Session Title: _____

Course Description: _____

Family Violence Hours Requested: _____